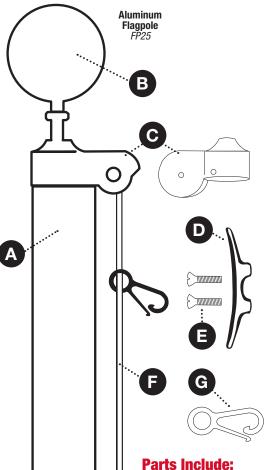
**INSTALLATION GUIDE REV 9/19** 

ITEM: FP25

# **25' Aluminum Flagpole**



- A. 6 59" Flagpole Sections
- B. 1 Gold Ball Ornament
- C. 1 Pre-Assembled **Pulley System**
- D. Rope Cleat
- E. 2 Mounting Screws
- F. 1 Rope Halyard
- G. 2 Flag Clips
- H. 1 30" Ground Sleeve

#### **Additional Tools Needed:**

- Level or Plumb Bob
- Concrete
- Gravel
- Wooden stakes
- Flat-head Screwdriver

Before breaking ground, "Call before vou dia" and make sure there are no underground wires, cables, gas lines etc.

#### **Recommended Flag/Pole Sizes:**

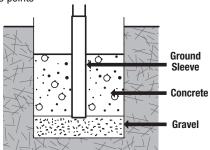
**25' poles:** 4' x 6', 5' x 8', or 3' x 8' flags

### **FLAGS GALORE'S ALUMINUM POLES:**

- ★ Maintenance-Free
- Sustains maximum winds of 45 mph

#### **Ground Sleeve Installation:**

- 1. Determine the desirable location and excavate a hole about 16" in diameter and at least 6" deeper than the 30" ground sleeve (H). (Note: For packing purposes, the ground sleeve may come already slipped on to a pole, you will want to remove it for installation.)
- 2. Slide bottom flagpole section (A) in the ground sleeve. Plumb pole with a level or plumb bob and tie stakes at 3 points around the excavation for support.
- 3. When secure, mix concrete and fill hole to a depth about 6" from top of ground sleeve. This will leave enough top soil to maintain a seamless lawn. A final check for exact vertical plumbness is recommended before concrete sets. When concrete is set (at least 24 hours), fill the hole to ground level and replace sod. Remove bottom flagpole section (A) for final assembly.



Fill with concrete 6" from the top of the ground sleeve. When concrete sets, fill around pole with ground cover.

## **Flagpole Assembly:**

- 1. Locate the pole section (A) that is untapered (the top portion) and the section with two pre-drilled holes (the third section from the bottom) and slide the six sections together. Secure the rope cleat (D) by connecting it to the pole with the supplied screws (E).
- 2. Screw the ball topper (B) tightly into the top of the pulley cuff (C). Thread the rope (F) over the pulley wheel, tie the loose ends together. Next, tie each flag clip (G) onto the rope as shown below.







Attach rope cleat with screws and washers

- Slip rope loop through bottom hole in clip.
  - Slip rope over and behind the clip.
- **Pull rope toward** bottom of clip to tighten.
- 3. Attach the pulley and ornament to the top section of the pole by tightening the set screws with a screwdriver. Make sure that the pulley wheel is positioned directly above the rope cleat. Slip the assembled pole into the ground sleeve.
- 4. Loosen and adjust the distance between the flag clips to the fit the size of your flag and re-tighten in place. Attach your flag by compressing the tongue of the clip and slipping the flag grommet over the open end. Raise your flag and secure the rope to the cleat.

CAUTION: Remove pole from sleeve to replace halyard. DO NOT attempt to climb pole or lean a ladder against it as poles are not designed to support the weight of a person.

